To access your course and readings, you must first create an Ares account. Please follow these steps to create your account.

Creating your account:

1) Navigate to Ares, click on **Create Account**, and complete the User Information form. After you have submitted the required account information (indicated with an asterisk), your account has been created and you can begin searching for courses.

FORDHAM UNIVERSITY
THE JESUIT UNIVERSITY OF NEW YORK
ARES Electronic Reserves

Ares Logon

* Indicates required field

***Ares Username:** [ ]

***Ares Password:** [ ]

[Logon to Ares] Forgot your password?

ARES Instructional Guides

Ares Faculty Guide: Creating an account and course
Ares Faculty Guide: Adding material
Ares Faculty Guide: Cloning and cross listing
Ares Faculty Guide: Adding a course user proxy
Ares Faculty Guide: Adding other instructors' courses
Ares Student Guide: Using Ares

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Welcome to ARES!

Need Help? Our Guides (at left) can walk you through the process of claiming or creating an account and other features of ARES.

If you need additional assistance, please e-mail **libraryreserve@fordham.edu** or call your campus Reserves Desk:
Rose Hill - 718-817-5109
Lincoln Center - 212-636-6061
Westchester - 914-367-3060

New to ARES?

Faculty:
If you have had a course page on E-Res, your new ARES account **already exists.** Please e-mail **libraryreserve@fordham.edu** to obtain your ARES username and password.
Otherwise, **Create an Account** now.

Students:
You will need to **Create an Account** in order to access your course pages. Your username should match your Access IT username, but your password may be any value you choose.

Note: The Course Email Subscriptions option at the bottom of the form is a feature that gives instructors and students the option to be notified by email when items are made available for a course.

Default Course Email Subscriptions	○ Automatic
	● Manual

Create account Clear

Selecting **Automatic** directs Ares to send the email and notification automatically for all classes whenever reserves items are posted.

Selecting **Manual** gives the user the option to subscribe to email notifications and cancel subscriptions on a course-by-course basis from within the Course Details window.

Changing your account password:

To change your admin account password, log in to your account and click **Change Password** located under **Ares Tools** on the left-hand side of the screen.

Searching for your course:

Once your account has been created, you are ready to search for your course.

1) Click **Search Courses** under Student Tools, and search either by Instructor, Course, or Department.

2) Once you locate the course, click **Add Course** and type the course password your instructor provided you. Only the instructor of the course can provide you with this password.

Viewing items on a course page:

To view course reserve items, click **Main Menu** on the left side of the page; the list of courses you have added will appear in the center of the page under **My Courses**.

Once you select a course, you will see a list of items on reserve for that course. Items you have not viewed yet will be marked with **New**.

Here you will be able to add items to your **favorites** (**My Favorites** is found on the left side of the page under **Student Tools**) or view any personal **tags** you have added to items (directions on adding personal tags can be found below).

Click on an item to view the record. This allows you to view the item if it is an electronic reserve item, or view the location and call number if it is a hardcopy reserve item.

Example of an e-reserve item:

Example of a hardcopy reserve:

Adding personal tags:

Personal tags can be added to readings for easy viewing and organizing. Any tags added can be found under **My Tags** located under the Main Menu screen. To add a personal tag, click on an item, add the tag to the **Personal Tags** box, and click **Modify Tags** to save. Note you can add multiple tags to a reading. To delete a tag simply click on the tagged item and remove the tag from the **Personal Tags** box.

a)

Course Details

PHIL3001 Philosophical Ethics
Fall 2015
Guide, Faculty
An Email subscription will send you emails when a new items becomes available in this course. You are currently **not** subscribed. Subscribe Now

Week 1 (1)   Week 2 (1)

Click an item you wish to add a personal tag to.

Sort By ▼

Reserve Items

Favorites	Title	Author	Secondary Author	Chapter Author	Call Number	Available until	Tags
☐	NEW 📝 Journal of Philosophy Having Value and Being Worth Valuing	Svavarsdóttir, Sigrún				12/31/2015	Week 2
☐	NEW 📌 Plato and the Stoics	Long, Alex			B528 .P53 2013	12/31/2015	Week 1

Add checked items to Favorites | Remove checked items from Favorites

b)

Back to PHIL3001 - Philosophical Ethics

Reserve Item

📝 Journal of Philosophy

Having Value and Being Worth Valuing

Svavarsdóttir, Sigrún

📑 View this item

Export Citation

Instructor Tags: Week 2

Personal Tags
Comma separated list of tags to be assigned to this Item

Add your personal tag(s) and click "Modify Tags" when done. **(1)** ⇨ [   ]

Modify Tags ⟸ **(2)**

Removing a course from your list:

To remove a course from your list, select the course and click **Remove Course** under **Student Course Tools**. Note that once a course is removed you will **no longer** have access to that course or its reserve items.